

Office of the Vice President
of the Philippines

PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier: FLEETSERV INC. Address: Room 102 3rd Avenue Residences, No. 33 3rd Avenue, Bagong Lipunan ng Crame D4, Quezon City TIN:	P.O. No. 08-435-21 Date: August 26, 2021 Mode of Procurement: Negotiated Procurement-Small Value Procurement
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term: Within two (2) working days upon receipt of vehicle
Date of Delivery:	Payment Term: 15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Periodic Preventive Maintenance of Toyota Hi-Ace Super Grandia Van		
	pc	1	Oil Filter	350.00	350.00
	pc	1	Air Filter	636.00	636.00
	pc	1	Fuel Filter	477.00	477.00
	liter	8	Engine Oil	550.00	4,400.00
	pc	1	Brake Cleaner	375.00	375.00
	lot	1	Labor	8,500.00	8,500.00
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows* Toyota Hi-Ace Super Grandia Van, VI-4070					

Total Amount in Words: **Fourteen Thousand Seven Hundred Thirty Eight Pesos Only** **14,738.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

<p>SIGNATURE REDACTED <i>bernadette S. Celis</i> Account Director FleetSERV Inc. 585-4358/0917-537-8888 (Signature over printed name of Supplier) Date: <u>August 28, 2021</u></p>	<p>SIGNATURE REDACTED <i>AMY V. YEKEYE</i> Chief Administrative Officer (Authorized Official)</p>
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Funds Available: ₱ 14,738.- <p style="text-align: center;">SIGNATURE REDACTED <i>JULIETA K. VILLADELREY</i> Chief Accountant</p>	OBR No. <u>02-101101-2021-08-10110</u> Amount: <u>₱ 14,738.00</u>
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