

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier: FLEETSERV INC. Address: Room 102 3rd Avenue Residences, No. 33 3rd Avenue, Bagong Lipunan ng Crame D4, Quezon City TIN:	P.O. No.: 08-411-21 Date: August 16, 2021 Mode of Procurement: Negotiated Procurement-Small Value Procurement
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term: Within two (2) working days upon receipt of vehicle
Date of Delivery:	Payment Term: 15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Periodic Preventive Maintenance of Mitsubishi Adventure		
	pc	1	Oil Filter	600.00	600.00
	pc	1	Fuel Filter	856.00	856.00
	pc	1	Air Filter	600.00	600.00
	pc	1	Automatic Transmission Fluid	320.00	320.00
	pc	4	Glow Plug	560.00	2,240.00
	pc	1	Gear Oil	300.00	300.00
	liter	7	Engine Oil, Fully Synthetic	550.00	3,850.00
	lot	1	Labor	3,400.00	3,400.00
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows* Mitsubishi Adventure BOH-744					

Total Amount in Words: Twelve Thousand One Hundred Sixty Six Pesos Only 12,166.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

SIGNATURE REDACTED
Bernadette S. Celis
Account Director
FleetSERV inc.
Conformer: 585-4358/0917-537-8886
(Signature over printed name of Supplier)
Date: August 18, 2021

SIGNATURE REDACTED
AMY Y. YEKE
Chief Administrative Officer
(Authorized Official)

Funds Available: ₱ 12,166.00	OBR No: 02-10101-2021-08-09289
SIGNATURE REDACTED JULIETA L. VILLADELREY	Amount: ₱ 12,166.00