

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT
7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City**

Supplier: J1TEK TRADING CORPORATION	P.O. No.: 07-349-21 ✓
Address: 777 Alabang-Zapote Rd., Talon II, Las Piñas City	Date: 07/24/2021 ✓
TIN:	Mode of Procurement: Small Value Procurement ✓

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City	Delivery Term: Please see attached Annex "A"
Date of Delivery:	Payment Term: 15 - 30 days upon receipt of delivery and complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Supply and Delivery of Hygiene Kits for Care Package Kits		
	pcs	75	Alcohol, 60%-70%, 500ml	69.50	5,212.50
	pcs	75	Detergent Bar, Hypoallergenic, White, 95g	18.00	1,350.00
	pcs	75	Feminine Napkin, 8 pads/pack	34.00	2,550.00
	pcs	75	Bath Soap, 130g	54.00	4,050.00
	pcs	75	Shampoo, 180ml	104.00	7,800.00
	pcs	75	Tissue, Roll	8.50	637.50
	pcs	75	Toothbrush, Soft	25.00	1,875.00
	pcs	75	Toothpaste, 90ml	86.50	6,487.50
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows*		

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Total Amount in Words: Twenty Nine Thousand Nine Hundred Sixty Two Pesos Fifty Centavos Only **29,962.50**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,
SIGNATURE REDACTED
AMITY C. EKE
Chief Administrative officer
(Authorized Official)

Conforme: **SIGNATURE REDACTED**
HAZEL MAE LEUS
(Signature over printed name of Supplier)
July 24, 2021
Date

Funds Available: **SIGNATURE REDACTED** | IORR No: 62-101101-2021-07-08238
₱ 29,962.50

JULIETA L. VILLADELREY
Chief Accountant *dh*