

Receiving Copy

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT
7th Floor Ben-Lor Bldg., Quezon Ave., Quezon City**

Supplier	TOYOTA QUEZON AVENUE, INC.	P.O. No.	03-102-21
Address	728 Quezon Ave., Quezon City	Date	March 12, 2021
TIN:		Mode of Procurement:	Direct Contracting

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term:	Within two (2) calendar days upon receipt of vehicle
Date of Delivery:		Payment Term:	15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
	lot	5.1	Periodic Preventive Maintenance of Motor Vehicle		
	pc	1	40,000 KM Check-up	450.00	2,295.00
	pc	1	Oil Filter 1000	487.05	487.05
	pc	1	Gasket	35.49	35.49
	pc	2	Brake Fluid	205.36	410.72
	pc	3	TGMG GL-4 75W-90	317.41	952.23
	pc	2	TGMG GL-5 85W-90	297.54	595.08
	liter	8	TFGS SN/CF 5W-30 1L	672.32	5,378.56
	pc	1	Element Sub-Assy, Air Cleaner Filter	1,221.21	1,221.21
	pc	1	Element Assy, Fuel Filter	1,881.25	1,881.25
	pc	2	DSL Injector Cleaner	760.27	1,520.54
	pc	0.200	Toyota Genuine Baclaklenz	8,348.20	1,669.64
	pc	1	Gloves PMS	16.96	16.96
	pc	4	Rags (Round)	11.00	44.00
	pc	2	BG Brake Stop PMS	760.71	1,521.42
	pc	2	Engine Treatment Flush	1,349.11	2,698.22
	pc	1	Grease	239.29	239.29
	pc	1	Choc Sandpaper #120 PMS	25.00	25.00
	lot	1	Fuel System Service (Tune up)	3,125.00	3,125.00
	lot	1	Airconmatic Freon & Cabit Filter Check	1,517.86	1,517.86
	pc	1	Element, Air Refiner	1,006.03	1,006.03
	lot	1	Engine Detailing (Large)	758.93	758.93
	lot	1	Miscellaneous	267.86	267.86
	lot	1	Environmental Fee	10.71	10.71
	pc	1.0	Brake Pads R&R (if necessary)	500.00	500.00
	pc	1	Brake Pad Kit	4,898.21	4,898.21
	lot	1	VAT	3,969.15	3,969.15

Submitted Technical Specification and Price
Quotation shall form part of the Purchase Order
** nothing follows*
Toyota Hi Ace P1R178

Total Amount in Words: Thirty Seven Thousand Forty Five Pesos and 41/100 Only 37,045.41

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,
SIGNATURE REDACTED
AMV Y. YEKE
OIC, General Services Division
(Authorized Official)

Conforme: **SIGNATURE REDACTED**
NORVIC DOMINGO
(Signature over printed name of Supplier)
3-17-2021
Date

Funds Available	₱ 37,045.41	OBR No:	RD-107107-02 21-03-01216
	SIGNATURE REDACTED JULIETA L. VILLADDELREY Chief Accountant	Amount:	₱ 37,045.41