

Receiving Copy

Office of the Vice President
of the Philippines

PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT
7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier	TOYOTA QUEZON AVENUE, INC.	P.O. No.	03-100-21
Address	728 Quezon Ave., Quezon City	Date	March 12, 2021
TIN:		Mode of Procurement:	Direct Contracting

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term:	Within two (2) calendar days upon receipt of vehicle
Date of Delivery:		Payment Term:	15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Periodic Preventive Maintenance of Motor Vehicle		
	lot	4.1	30,000 KM Check-up	500.00	2,050.00
	pc	1	Oil Filler 1000	487.05	487.05
	pc	1	Element Sub-Assembly, AI	1,248.21	1,248.21
	liter	8	TFGS SN/CF 5W-30 1L	672.32	5,378.56
	pc	1	Brake Cleaner	175.00	175.00
	pc	2	DSL Injector Cleaner	760.27	1,520.54
	pc	1	Element Assy, Fuel Filter	1,881.25	1,881.25
	pc	0.200	Toyota Genuine Baclaklenz	8,348.20	1,669.64
	pc	1	Gloves PMS	16.96	16.96
	pc	4	Rags (Round)	11.00	44.00
	pc	2	BG Brake Stop PMS	760.71	1,521.42
	pc	2	Engine Treatment Flush	1,349.11	2,698.22
	pc	1	Grease	239.29	239.29
	pc	1	Choc Sandpaper #120 PMS	25.00	25.00
	lot	1	Fuel System Service (Tune up)	3,125.00	3,125.00
	lot	1	Airconmatic Freon & Cablt Filter Check	1,517.86	1,517.86
	pc	1	Element, Air Refiner	1,006.03	1,006.03
	lot	1	Miscellaneous	267.86	267.86
	lot	1	Environmental Fee	10.71	10.71
	lot	1	Engine Detailing (Large)	758.93	758.93
	lot	1	VAT	3,076.98	3,076.98

Submitted Technical Specification and Price Quotation shall form part of the Purchase Order
** nothing follows*
Toyota Innova P5G551

Total Amount in Words: Twenty Eight Thousand Seven Hundred Eighteen Pesos and 51/100 Only 28,718.51

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,
SIGNATURE REDACTED
AMYVY. YEKE
OIC, General Services Division
(Authorized Official)

Conforme: **SIGNATURE REDACTED**
NORVIC M. MINGO
(Signature over printed name of Supplier)
3-17-2021
Date

Funds Available P28,718.51 OBR No: 02-107101-2021-03-078114
SIGNATURE REDACTED Amount: P 28,718.51
JULIETA L. VILLADELREY
Chief Accountant