

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier	TOYOTA QUEZON AVENUE, INC.	P.O. No.	03-090-21
Address	728 Quezon Avenue, Quezon City	Date	March 10, 2021
TIN:		Mode of Procurement:	Direct Contracting

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term:	Within two (2) days upon receipt of vehicle
Date of Delivery :		Payment Term:	15-30 calendar days upon completion of service and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Change Oil of Motor Vehicle		
	pc	2.2	35,000 KM Check-up	450.00	990.00
	pc	1.6	I/A Clean Brakes Linings	500.00	800.00
	pc	8	TGFS (SM-5W-40)	672.32	5,378.56
	pc	1	Oil Filter 1000	487.05	487.05
	pc	1	Brake Cleaner	175.00	175.00
	pc	1	Gasket	35.49	35.49
	pc	1	DSL Injector Cleaner	760.27	760.27
	pc	2	Big Brake Stop PMS	760.71	1,521.42
	pc	2	Engine Treatment Flush	1,349.11	2,698.22
	pc	1	Grease	239.29	239.29
	pair	1	Gloves PMS	16.96	16.96
	pc	4	Rags (Round)	11.00	44.00
	pc	1	Croc Sandpaper #120 PMS	25.00	25.00
	pc	0.100	Toyota Genuine Baclanlez	8,348.20	834.82
	lot	1	Fuel System Service (Tune up)	3,125.00	3,125.00
	lot	1	Engine Detailing (Large)	758.93	758.93
	lot	1	Miscellaneous	267.86	267.86
	lot	1	Environmental Fee	10.71	10.71
	lot	1	Airconmatic Freon & Cabin Filter Check	1,517.86	1,517.86
	lot	1	VAT	2,362.37	2,362.37
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows* Toyota Hi-Ace P5M531		

Total Amount in Words: Twenty Two Thousand Forty Eight Pesos and 81 /100 Only 22,048.81

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Conforme: 
SIGNATURE REDACTED
 (Signature over printed name of Supplier)
 Date _____

Very truly yours,
SIGNATURE REDACTED
 AMVYV. YEKE
 OIC, General Services Division
 (Authorized Official)

Funds Available P22,048.81 OBR No: 02-107107-2021-03-01660
SIGNATURE REDACTED amount: P22,048.81
 JULIETA L. VILLADEREY
 Chief Accountant