

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier: AUTOPHIL MARKETING CORP.	P.O. No.: 02-077-21
Address: 1745 Dimasalang St., Sta. Cruz, Manila	Date: February 26, 2021
TIN:	Mode of Procurement: Negotiated Procurement-Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term: Within two (2) calendar days upon receipt of vehicle
Date of Delivery:	Payment Term: 15-30 calendar days upon receipt of complete delivery and documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Change Oil, Air Conditioning Unit Maintenance and Wheel Balancing and Alignment of Motor Vehicle		
	lot	1	Alignment	450.00	450.00
	lot	1	Camber, Front L-R	1,000.00	1,000.00
	lot	1	Balancing/Weights	600.00	600.00
	lot	1	Caster Adjustment	150.00	150.00
	lot	1	Tire Rotation	150.00	150.00
	lot	1	Labor, Change Oil	250.00	250.00
	pc	1	Oil Filter	550.00	550.00
	liter	8	Engine Oil 15W40	280.00	2,240.00
	gallon	1	Flushing Oil	800.00	800.00
	pc	1	Cabin Filter	2,210.00	2,210.00
	pc	1	Receiver Drier	2,210.00	2,210.00
	lot	1	Pull down evaporator, front and rear for cleaning, Full charge Freon 134-A Dual Aircon	9,750.00	9,750.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows* Toyota Hi-Ace A7V259		

Total Amount in Words: **Twenty Thousand Three Hundred Sixty Pesos Only** **20,360.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

SIGNATURE REDACTED

AMVY V. YEKE
OIC, General Services Division
(Authorized Official)

Conforme: **SIGNATURE REDACTED**

(Signature over printed name of Supplier)

3-3-21
Date

Funds Available	IR No: 02-10101-2021- 03-01344
SIGNATURE REDACTED	Amount: ₱ 20,360.00
JULIETA L. VILLADREY Chief Accountant	<i>[Signature]</i> 20,360.00