

**Office of the Vice President  
of the Philippines**

**PURCHASE ORDER  
OFFICE OF THE VICE PRESIDENT  
7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City**

Supplier	PHILCOPY CORPORATION	P.O. No.	02-067-21
		Date	02/19/2021
Address	793 J.P. Rizal St., Poblacion, Makati City	Mode of Procurement:	Negotiated Procurement - Small Value Procurement
TIN:			

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Ben Lor Building, 1184, Quezon Avenue, Quezon City	Delivery Term:	Within 15 CD upon receipt of Purchase Order
Date of Delivery :		Payment Term:	15 - 30 days upon receipt of delivery and complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
	unit	1	Supply and Delivery of Multi-Function Printer Multi-function Printer Kyocera Ecosys M2540DN/L Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows*	45,360.00	45,360.00

Total Amount in Words: Forty Five Thousand Three Hundred Sixty Pesos Only 45,360.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Conforms to: <b>SIGNATURE REDACTED</b> FERNANDO CORTEZ (Signature over printed name of Supplier) FEBRUARY 24, 2021 Date	Very truly yours <b>SIGNATURE REDACTED</b> AMV/V. YEKE OIC, General Service Division (Authorized Official)
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Funds Available	815-222	OBR No:	06-10109-7071-02-0/089
		Amount:	P 45,360.00
	<b>SIGNATURE REDACTED</b> JULIETA L. VILLADELREY Chief Accountant		