

**Office of the Vice President  
of the Philippines**

**PURCHASE ORDER  
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier: <b>AUTOPHIL MARKETING CORP.</b>	P.O. No.: <b>01-015-21</b>
Address: <b>1745 Dimasalang St., Sta. Cruz, Manila</b>	Date: <b>January 21, 2021</b>
TIN:	Mode of Procurement: <b>Negotiated Procurement-Small Value Procurement</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC</b>	Delivery Term: <b>Within three (3) calendar days from receipt of Purchase Order</b>
Date of Delivery:	Payment Term: <b>15-30 calendar days upon completion of service and receipt of complete documents</b>

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			<b>Repair of Air Conditioning Unit of Motor Vehicle</b>		
	pc	1	Expansion Valve	2,125.00	2,125.00
	pc	1	Receiver Drier	2,500.00	2,500.00
	pc	1	Cabin Filter	2,125.00	2,125.00
	lot	1	Full charge R-134-A with vacuum dual aircon , O-ring, Labor  Submitted Technical Specification and Price Quotation shall form part of the Purchase Order  <b>** nothing follows*</b>  <b>Toyota Innova SKM-978</b>	8,750.00	8,750.00
					<b>15,500.00</b>

Total Amount in Words: Fifteen Thousand Five Hundred Pesos Only 15,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

**SIGNATURE REDACTED**  
**MA. CARMELITA S. WARREN**  
Chief, Administrative Division  
(Authorized Official)

**SIGNATURE REDACTED**

Conforme: *[Signature]*  
(Signature over printed name of Supplier)  
1-21-2021  
Date

Funds Available *P.N. 700.00*  
**SIGNATURE REDACTED**  
**JULIETA L. VILLADELREY**  
Chief Accountant

OBR No: *02-101107-2001-01-00200*  
Amount: *15,500.00*