

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier: J1TEK TRADING CORPORATION Address: 777 Alabang-Zapote Rd., Talon II, Las Piñas City TIN:	P.O. No.: 09-474-21 Date: 09/08/2021 Mode of Procurement: Small Value Procurement
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City	Delivery Term: Please see attached Annex "A"
Date of Delivery:	Payment Term: 15 - 30 days upon receipt of delivery and complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Supply and Delivery of Hygiene Kits for Care Package Kits		
	pcs	100	Detergent Bar, Hypoallergenic, White, 95g	18.00	1,800.00
	pcs	30	Feminine Napkin, 8 pads/pack	35.00	1,050.00
	pcs	100	Bath Soap, 130g	54.00	5,400.00
	pcs	100	Shampoo, 180ml	105.00	10,500.00
	pcs	100	Tissue, Roll	10.00	1,000.00
	pcs	100	Toothbrush, Soft	25.00	2,500.00
	pcs	100	Toothpaste, 90ml	87.00	8,700.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows*		

Total Amount in Words: **Thirty Thousand Nine Hundred Fifty Pesos Only** **30,950.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,
SIGNATURE REDACTED
AMVY VAYEKE
Chief Administrative officer
(Authorized Official)

Conforme: **SIGNATURE REDACTED**
MARK JOSEPH B. LEUS
(Signature over printed name of Supplier)
Sept 8, 2021
Date

Funds Available: **₱ 30,950.00** OBR No: **02-10101-2021-09-10725**
SIGNATURE REDACTED amount: **₱ 30,950.00**
JULIETA L. VILADELREY
 For Chief Accountant