

**Office of the Vice President  
of the Philippines**

**PURCHASE ORDER  
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

|          |  |                      |  |
|----------|--|----------------------|--|
| Supplier | MOSTACO MARKETING  | P.O. No.             | 09-459-21                              |
| Address  | 68A Lalaine Bennet Street, BF Resort Village, Las Piñas City | Date                 | September 06, 2021                     |
| TIN:     |  | Mode of Procurement: | Negotiated Procurement-Emergency Cases |

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

|                    |  |                |                    |
|--------------------|--|----------------|--------------------|
| Place of Delivery: | 7th Floor Ben-Lor Bldg., 1184 Quezon Avenue, Quezon City | Delivery Term: | September 06, 2021 |
|--------------------|--|----------------|--------------------|

|                   |  |               |  |
|-------------------|--|---------------|--|
| Date of Delivery: |  | Payment Term: | 15-30 days upon receipt of complete documents and delivery |
|-------------------|--|---------------|--|

| Stock No. | Unit   | Qty   | Description  | Unit Cost | Amount     |
|-----------|--------|-------|--|-----------|------------|
|           |        |       | Supply and Delivery of Non Medical Supplies for Covid-19 Care Kit  |           |            |
|           | bottle | 4,000 | Alcohol, 500ml   | 80.00     | 320,000.00 |
|           | roll   | 4,000 | Disposal Bag, Small, 10 pcs/roll   | 17.00     | 68,000.00  |
|           | pc     | 4,000 | Corrugated Box<br>Size: 10in x 8in x5.5in (LxWXH)<br><br>Submitted Technical Specification and Price Quotation shall form part of the Purchase Order<br><br>** nothing follows** | 50.00     | 200,000.00 |

Total Amount in Words: Five Hundred Eighty Eight Thousand Pesos Only 588,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

**SIGNATURE REDACTED**  
JOJIE R. VELINA  
Chief Administrative Officer  
(Authorized Official)

Conforms: **SIGNATURE REDACTED**  
JOJIE R. VELINA  
SOLE PROPRIETOR

(Signature over printed name of Supplier)  
9/6/2021  
date

|                 |              |         |                         |
|-----------------|--------------|---------|-------------------------|
| Funds Available | P 588,000.00 | OBR No: | 02-101101-2021-09-10568 |
|                 |              | Amount: | P588,000.00             |

**SIGNATURE REDACTED**  
JULIETA L. VILLADELREY  
Chief Accountant