

PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier: CARSAN AUTO SERVICE AND TRADING CENTER	P.O. No.: 07-340-21
Address: 1 Sitio Ibayo, Sumulong Hiway, Mayamot, Antipolo City	Date: July 21, 2021
TIN:	Mode of Procurement: Negotiated Procurement-Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term: Within two (2) working days upon receipt of vehicle
Date of Delivery:	Payment Term: 15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Periodic Preventive Maintenance of Motor Vehicle		
	pc	1	Oil Filter	984.00	984.00
	pc	1	Air Filter	950.00	950.00
	pc	1	Fuel Filter	820.00	820.00
	liter	5	Motor Oil, Fully Sysnthetic	496.00	2,480.00
	pc	4	Spark Plug	355.00	1,420.00
	lot	1	Labor	1,800.00	1,800.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows*		
			Toyota Avanza SKM-998		

Total Amount in Words: Eight Thousand Four Hundred Fifty Four Pesos Only 8,454.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

SIGNATURE REDACTED

AMVY V. YEKE
Chief Administrative Officer
(Authorized Official)

Conforme:

SIGNATURE REDACTED

RIZALINA C. MADRIAGA

(Signature over printed name of Supplier)

July 23, 2021

Date

Funds Available	SIGNATURE REDACTED JULIETA L. VILLADELREY Chief Accountant	OBR No:	02-101101-2021-07-07688
		Amount:	P 8,454.00