

**Office of the Vice President  
of the Philippines**

**PURCHASE ORDER  
OFFICE OF THE VICE PRESIDENT  
7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City**

Supplier	TOYOTA QUEZON AVENUE, INC.	P.O. No.	07-309-21
		Date	July 08, 2021
Address	728 Quezon Avenue, Quezon City	Mode of Procurement:	Direct Contracting
TIN:			

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term:	Within two (2) calendar days upon receipt of vehicle
Date of Delivery :		Payment Term:	15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
	lot	1	Periodic Preventive Maintenance of Motor Vehicle		
			60,000 KM Check-up, inspect, clean and adjust brakes, battery test	3,500.00	3,500.00
	liter	7	TGFS SN/CF 5W-40 1L	752.998	5,270.99
	pc	1	Oil Filter	545.50	545.50
	pc	1	Drain Plug Gasket	39.75	39.75
	pc	1	DSL Injector Cleaner	1,703.00	1,703.00
	pc	1	Brake Cleaner	196.00	196.00
	pc	1	Toyota Genuine Bactaklenz	1,870.00	1,870.00
	pc	1	Fuel Filter	2,107.00	2,107.00
	pc	1	Transmission Oil	1,066.50	1,066.50
	pc	1	Differential Oil	666.49	666.49
	lot	1	Fuel System Service (Engine Tune up)	7,000.00	7,000.00
	lot	1	BG Brake Stop PMS	1,704.00	1,704.00
	lot	1	Engine Treatment	3,022.01	3,022.01
	pc	1	Brake Paste	536.01	536.01
	lot	1	Airconmatic	1,700.00	1,700.00
	lot	1	Engine Detailing (Wash)	850.00	850.00
	lot	1	Rags, Gloves, Environmental Fee, Miscellaneous	380.28	380.28
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows* Toyota Hi-Ace P1R178					

Total Amount in Words: Thirty Two Thousand One Hundred Fifty Seven Pesos and 53/100 Only 32,157.53

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,  
**SIGNATURE REDACTED**  
AMY UY YEKE  
Chief Administrative Officer  
(Authorized Official)

Conforme:   
**SIGNATURE REDACTED**  
(Signature over printed name of Supplier)  
Date: 7/14/21

Funds Available: **SIGNATURE REDACTED**  
JULIETA L. VILLADELREY  
Chief Accountant

ORR No: 02-10101-2021-07-06941  
Amount: ₱ 32,157.53