

**Office of the Vice President  
of the Philippines**

**PURCHASE ORDER  
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave., Quezon City

Supplier	ERMZ MARKETING
P.O. No.	08-287-21
Date	06/29/2021
Mode of Procurement	Shopping
Address	101 Fishermall Village Gov. A. Pascual St., Danghahat, Navotas City
TIN:	

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7th Floor Ben-Lor Bldg., Quezon Ave.,  
Quezon City

Delivery Term: Please see the attached Annex "A"

Date of Delivery: \_\_\_\_\_

Payment Term: 15 - 30 days upon receipt of delivery and complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
58	gallon	1	Alcohol, 68%-72%, 1 gallon, Scented	305.00	17,690.00
493	bottle	1	Alcohol, 70%, Ethyl, 500ml, Scented	95.00	41,905.00
328	piece	1	Balpen, Fine Point, 0.5 mm, Black	6.00	1,968.00
323	piece	1	Balpen, Fine Point, 0.5 mm, Blue	6.00	1,938.00
110	pack	1	Battery, dry cell, AAA, 2 pieces per pack	75.00	8,250.00
22	bottle	1	Car Shampoo 1000 ml	245.00	5,390.00
20	piece	1	Clip Board, Long	55.00	1,100.00
72	bar	1	Detergent Bar, 140 grams as packed	12.00	884.00
87	pack	1	Detergent Powder, all purpose, 1kg	100.00	8,700.00
62	bottle	1	Dish Detergent, Liquid, 1L	49.00	3,038.00
11	bottle	1	Fabric Conditioner, Liquid, 1 liter	169.00	1,659.00
3	bottle	1	Glass Cleaner, Liquid, 1 Gallon	390.00	1,170.00
59	bottle	1	Handsoap, Liquid 500ml	165.00	16,358.00
28	piece	1	Hi-Techpoint Sign Pen V7, Green	52.00	1,456.00
85	can	1	Insecticide, Aerosol type, Min. net content: 600 ml	397.00	33,749.00
9	bottle	1	Liquid Lye (Liquid Sosa) 1000ml	172.00	1,548.00
380	ream	1	Paper, Multicopy, 80gsm, A4	190.00	72,200.00
147	ream	1	Paper, Multicopy, 80gsm, Legal	220.00	33,070.00
63	pack	1	Rag, Franella, 5 pcs/pack	25.00	1,575.00
30	piece	1	Sign Pen, Liquid Ink, Rollerball, 1.0 mm, Blue	22.00	650.00
291	piece	1	Sign Pen, Liquid/Gel Ink, 0.5 mm needle tip, black	22.00	6,402.00
360	piece	1	Sign Pen, Liquid/Gel Ink, 0.5 mm needle tip, blue	22.00	7,920.00
23	piece	1	Spray Gun Bottle, Plastic, 500ml (for water)	75.00	1,725.00

Supply and Delivery of Office and Janitorial Supplies for August to September 2021

Stock No.	Unit	Qty	Description	Unit Cost	Amount
	roll	400	Tape, Packaging, Brown, 48mm x 100m	50.00	20,000.00
	roll	200	Tape, Transparent, 24mm x 100m	5.00	1,000.00
	roll	200	Tape, Transparent, 48mm x 100m	30.00	6,000.00
	bottle	21	Tire Black, 500ml	380.00	7,980.00
	pack	251	Tissue, interfolded paper towel	47.00	11,797.00
	piece	106	Toilet Freshener, Cake, 50g	35.00	3,710.00
	roll	160	Toilet Paper, Jumbo Roll, 2 ply, 200m	133.75	21,400.00
	roll	163	Trash Bag, Black, Small, 10pc/roll	35.00	5,705.00
	roll	72	Trash Bag, Black, XL, 10pc/roll	45.00	3,240.00
	roll	348	Trash Bag, Black, XXL, 10pc/roll	55.00	19,140.00
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order .. containing follows ..					
Total Amount in Words: Three Hundred Seventy One Thousand Eighty Five Pesos Only					
371,085.00					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.</p> <p>Very truly yours,</p> <p><b>SIGNATURE REDACTED</b> AMYR Y. YEKE Chief Administrative Officer (Authorized Official)</p> <p>Conforme: <b>SIGNATURE REDACTED</b> GRACIE F. DELOS SANTOS (Signature over printed name of Supplier)</p> <p>Date _____</p> <p>Funds Available: P 341,085.00 JOB No. _____ Unit: _____ <b>SIGNATURE REDACTED</b> JULIETA L. YLLADELREY Chief Accountant</p>					