

**Office of the Vice President  
of the Philippines**

**PURCHASE ORDER  
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lur Bldg., Quezon Ave., Quezon City

Supplier: <b>FLEETSERV INC.</b>	P.O. No.: <b>06-243-21</b>
Address: <b>Room 102 3rd Avenue Residences, No. 33 3rd Avenue, Bagong Lipunan ng Crame D4, Quezon City</b>	Date: <b>June 11, 2021</b>
Tax:	Mode of Procurement: <b>Negotiated Procurement-Small Value Procurement</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>7/F Ben-Lur Bldg., 1184 Quezon Avenue, QC</b>	Delivery Term: <b>Within four (4) working days upon receipt of vehicle</b>
Date of Delivery:	Payment Term: <b>15-30 calendar days upon repair of vehicle and receipt of complete documents</b>

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Periodic Preventive Maintenance and Repair of Thermostat Computer Box of Motor Vehicle		
	pc	1	Air Filter	1,000.00	1,000.00
	pc	1	Fuel Filter	450.00	450.00
	pc	1	Oil Filter	500.00	500.00
	liter	7	Engine Oil	500.00	3,500.00
	lot	1	Labor (Change Oil)	3,000.00	3,000.00
	lot	1	Repair of Thermostat Computer Box, inclusive of materials and labor	6,800.00	6,800.00
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows**  Toyota Innova VL4182					

Total Amount in Words: **Fifteen Thousand Two Hundred Fifty Pesos Only** **15,250.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

<p align="center"><b>SIGNATURE REDACTED</b> Bernadette S. Celis Account Director FleetSERV Inc. 585-4358/0917-637-8886</p> <p>Conforme _____ (Signature over printed name of Supplier) Date: <u>June 17, 2021</u></p>	<p align="center">Very truly yours, <b>SIGNATURE REDACTED</b> AMVY V. YEKE OIC, General Services Division (Authorized Official)</p>
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<p>Funds Available: <b>SIGNATURE REDACTED</b> JULIETA L. VILLADELREY Chief Accountant</p>	<p>OBR No: <u>06-01101-2021-06-25009</u> Amount: <u>15,250.00</u></p>
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