

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT
7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City**

Supplier: TOYOTA QUEZON AVENUE, INC. Address: 728 Quezon Avenue, Quezon City TIN:	P.O. No.: 06-235-21 Date: June 10, 2021 Mode of Procurement: Direct Contracting
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term: Within two (2) working days upon receipt of vehicle
Date of Delivery:	Payment Term: 15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Periodic Preventive Maintenance of Motor Vehicle		
	lot	1	20,000 KM Check-up/Inspect, clean and adjust brakes, battery test	2,571.00	2,571.00
	liter	8	TGFS SN/CF 5W-40 1L	751.004	6,008.03
	pc	1	Oil Filter	545.50	545.50
	pc	1	Drain Plug Gasket	39.75	39.75
	pc	1	DSL Injector Cleaner	1,703.00	1,703.00
	pc	1	Brake Cleaner	196.00	196.00
	lot	1	Toyota Genuine Bactaklenz	1,870.00	1,870.00
	pc	1	Differential Oil	666.49	666.49
	lot	1	Fuel System Service (Engine Tune up)	3,500.00	3,500.00
	lot	1	BG Brake Stop PMS	1,704.00	1,704.00
	lot	1	Engine Treatment	3,022.01	3,022.01
	pc	1	Brake Paste	536.01	536.01
	lot	1	Airconmatic	1,700.00	1,700.00
	lot	1	Engine Detailing (Wash)	850.00	850.00
	lot	1	Rags, Gloves, Miscellaneous	368.28	368.28
	lot	1	Environmental Fee	12.00	12.00
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows* Toyota Innova P5Z325					

Total Amount in Words: **Twenty Five Thousand Two Hundred Ninety Two Pesos and 07/100 Only** **25,292.07**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,
SIGNATURE REDACTED
AMV VYEKE
OIC, General Services Division
(Authorized Official)

Conforme: 
(Signature over printed name of Supplier)
Date: 06-10-2021

Funds Available: ₱ 25,292.07 SIGNATURE REDACTED JULIETA L. VILLADELREY Chief Accountant	OBR No: <u>02-101101-2021-06-05127</u> Amount: <u>₱ 25,292.07</u>
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