

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT
7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City**

Supplier	FLEETSERV INC.	P.O. No.	05-205-21
Address	Room 102 3rd Avenue, Residences, No. 33 3rd Avenue, Bagong Lipunan ng Crame D4, Quezon City	Date	May 27, 2021
TIN:		Mode of Procurement:	Negotiated Procurement-Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term:	Within three (3) working days upon receipt of vehicle
Date of Delivery :		Payment Term:	15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Periodic Preventive Maintenance, Degreasing of Under Chassis Parts and Bolts and Repair of Air Conditioning of Motor Vehicle		
	pc	1	Oil Filter	578.00	578.00
	pc	1	Fuel Filter	834.00	834.00
	can	2	Flushing Oil (Change Oil)	193.00	386.00
	liter	5	Motor Oil (Fully Synthetic)	540.00	2,700.00
	lot	1	Engine Tune-up	642.00	642.00
	pc	1	Air Filter	578.00	578.00
	lot	1	Cleaning and Adjustment of Brake System	642.00	642.00
	pc	1	Brake Cleaner	321.00	321.00
	lot	1	Degreasing of Under Chassis Parts and Bolts	642.00	642.00
	lot	1	Recharge Freon Gas 134A, General Cleaning of Air Conditioning	7,760.00	7,760.00
	pc	2	Expansion Valve (Original)	2,675.00	5,350.00
	pc	1	Receiver Drier (Original)	2,140.00	2,140.00
	lot	1	Freon Gas 134A	642.00	642.00
	lot	1	Assorted O'ring (Original)	1,044.00	1,044.00
	can	3	Flushing Oil (Air Con)	321.00	963.00
	lot	1	Labor (Change Oil)	4,600.00	4,600.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows*		
			Mitsubishi FB L300 Van-NS8538		

Total Amount in Words: Twenty Nine Thousand Eight Hundred Twenty Two Pesos Only 29,822.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

<p>SIGNATURE REDACTED Bernadette S. Celis Account Director FleetSERV Inc. 585-4358/0917-537-8888</p> <p>Conformer: _____ (Signature over printed name of Supplier) Date: 5/28/2021</p>	<p>Very truly yours, SIGNATURE REDACTED AMY V. YEKE OIC, General Services Division (Authorized Official)</p>
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Funds Available	SIGNATURE REDACTED JULIETA L. VILLADELREY Chief Accountant	OBR No:	02-10101-2021-05-04439
		Amount:	₱ 29,822.00