

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave., Quezon City

Supplier	HARTEE COMMERCIAL	P.O. No.	05-163-21
Address	3938 Yague St., Sta. Cruz, Manila	Date	May 03, 2021
TIN:		Mode of Procurement:	Negotiated Procurement-Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7th Floor Ben-Lor Bldg., 1184 Quezon Avenue, Quezon City	Delivery Term:	Within five (5) working days upon receipt of Purchase Order
Date of Delivery:		Payment Term:	15-30 days upon receipt of complete documents and delivery

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Supply and Delivery of Consumable Supplies for Covid-19 Swab Cab Operations		
	pack	25 ✓	AAA Battery, Dry Cell, 4 pcs/pack	120.00	3,000.00
	pack	18 ✓	Toilet Tissue Paper, 2-ply, 10 rolls/pack	150.00	2,700.00
	gallon	36 ✓	Alcohol, 60%-70%, 1 gallon	440.00	15,840.00
	can	54 ✓	Disinfectant Spray, Aerosol, 400g minimum, Solbac	350.00	18,900.00
	bundle	18 ✓	Rag, Cotton, 12 pcs/bundle	150.00	2,700.00
	roll	36 ✓	Disposal Bag, Yellow, XL, 10pcs/roll	105.00	3,780.00
	box	18 ✓	Ball Pen, Black, 25 pcs/box	150.00	2,700.00
	pc	72 ✓	Marker, Permanent, Black, Pilot	15.00	1,080.00
	roll	36 ✓	Tape, Masking, 2 inches	32.00	1,152.00
	pc	5 ✓	Extension Cord, Wheel, 15 meters, Omni	1,850.00	9,250.00
	pc	4 ✓	Adapter	85.00	340.00
	pc	25 ✓	Spray Bottle, Plastic, 500ml	95.00	2,375.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order		
			** nothing follows*		

Total Amount in Words: Sixty Three Thousand Eight Hundred Seventeen Pesos Only 63,817.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,
SIGNATURE REDACTED
AMV M YEKE
OIC, General Services Division
(Authorized Official)

Conforme: **SIGNATURE REDACTED**
MARCANTONIO PEREZ
(Signature over printed name of Supplier)
Date: 5-5-21

Funds Available: **SIGNATURE REDACTED**
JULIETA L. VILLADELREY
Chief Accountant

IBR No. 02-10107-2021-05-00204
Amount: ₱ 63,817.00