

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier J1TEK TRADING CORP.	P.O. No. 04-146-21
	Date April 20, 2021
Address 777 Alabang-Zapote Road, Talon II, Las Piñas City	Mode of Procurement: Negotiated Procurement-Small Value Procurement
TIN:	

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7th Floor Ben-Lor Bldg., 1184 Quezon Avenue, Quezon City	Delivery Term: Within five (5) working days upon receipt of Purchase Order
Date of Delivery :	Payment Term: 15-30 days upon receipt of complete documents and delivery

Stock No.	Unit	Qty	Description	Unit Cost	Amount
Supply and Delivery of Hygiene Kit for Care Package Kit					
	pc	75	Toothbrush, Soft, Colgate	25.00	1,875.00
	bar	75	Detergent Bar, Hypoallergenic, White, 95g, Perla	18.00	1,350.00
	pack	35	Feminine Napkin, 8 pads/pack, Those Days	35.00	1,225.00
	bottle	75	Shampoo, 180ml, Palmolive	105.00	7,875.00
	box	75	Bath Soap, 130g, Safeguard	54.00	4,050.00
	roll	75	Tissue, Roll	8.00	600.00
	tube	75	Toothpaste, 90ml, Colgate	88.00	6,600.00
	bottle	75	Alcohol, 60%-70%, 500ml, Defender	70.00	5,250.00
	bottle	35	Bottled Water, Mineral, 1 liter, Vital	18.00	630.00
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order					
** nothing follows*					

Total Amount in Words: Twenty Nine Thousand Four Hundred Fifty Five Pesos Only 29,455.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

SIGNATURE REDACTED

AMVYM YEKE
OIC, General Services Division
(Authorized Official)

Conforme:

SIGNATURE REDACTED

Angelica A. P. Leus

(Signature over printed name of Supplier)

04-28-2021

Date

Funds Available

SIGNATURE REDACTED

JULIETA L. VILLADELREY
Chief Accountant

OBR No:
Amount:

02-10107-2021-04-02763
P 29,455.00