

Office of the Vice President
of the Philippines

COMMISSION ON AUDIT
Office of the Vice President

PURCHASE ORDER

OFFICE OF THE VICE PRESIDENT
7th Floor, Ben-Lor Building, Quezon Avenue, Quezon City

RECEIVED BY
4-15-2021
DATE

Supplier: JITEK TRADING CORPORATION P.O. No. 04-133-21
Address: 777 Alabang-Zapote Rd, Talon II, Las Piñas City Date: 08-Apr-21
Mode of Procurement: Negotiated Procurement: Small Value Procurement
TIN:

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: See attached Annex "A" Delivery Term: See attached Annex "A"

Date of Delivery: See attached Annex "A" Payment Term: 15-30 days upon receipt of complete delivery and documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
	pack	100	Supply and Delivery of Plastic Sando Bag for Use in Repacking of Relief Goods Plastic Sando Bag Submitted Technical Specification and Price Quotation shall form part of the Purchase Order **nothing follows**	250.00	25,000.00

Total Amount in Words: Twenty Five Thousand Pesos Only 25,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001%) of the cost of the unperformed/undelivered portion for everyday of delay shall be imposed.

Very truly yours,

SIGNATURE REDACTED

AMY M. YEKE
OIC, General Services Division
(Authorized Official)

SIGNATURE REDACTED

Angelica ~~Angela~~ P Leus

(Signature over printed name of Supplier)

04-08-2021
Date

Funds Available P25,000.00 OBR No: 02-10101-2021-04-02420
Amount: ₱ 25,000.00

SIGNATURE REDACTED

JULIETA L. VILLADELREY
Chief Accountant