

PURCHASE ORDER

OFFICE OF THE VICE PRESIDENT

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier	CARSAN AUTO SERVICE AND TRADING CENTER	P.O. No.	04-122-21
		Date	April 06, 2021
Address	1 Sitio Ibaya, Sumulong Hi-way, Antipolo City	Mode of Procurement:	Negotiated Procurement-Small Value Procurement
TIN:			

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term: Within two (2) working days upon receipt of vehicle
Date of Delivery :	Payment Term: 15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Replacement of Alternator Assembly and Belts of Motor Vehicle		
	pc	1	Alternator Assembly	9,750.00	9,750.00
	pc	1	Timing Belt	5,075.00	5,075.00
	pc	1	Alternator Belt	890.00	890.00
	pc	1	Air Con Belt	890.00	890.00
	pc	1	Power Steering Belt	800.00	800.00
	lot	1	Labor	5,900.00	5,900.00
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order					
** nothing follows*					
Mitsubishi FB L-300 BOB-544					

Total Amount in Words: Twenty Three Thousand Three Hundred Five Pesos Only 23,305.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

SIGNATURE REDACTED

AMVA U. YEKE
OIC, General Services Division
(Authorized Official)

Conforme: **SIGNATURE REDACTED**
RIZALINA C. MADRIAGA
(Signature over printed name of Supplier)
Date 4-6-2021

Funds Available ₱ 23,305.00
SIGNATURE REDACTED
JULIETA L. VILLADELREY
Chief Accountant

OBR No: 1021-2991
Amount: ₱ 23,305