

**Office of the Vice President  
of the Philippines**

**PURCHASE ORDER  
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier	<b>EXCELLENT HOME DECOR</b>	P.O. No.	03-120-21
Address	212 Tandang Sora Avenue, Tandang Sora VI, Quezon City	Date	March 30, 2021
TIN:		Mode of Procurement:	Negotiated Procurement - Small Value Procurement

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, Quezon City	Delivery Term:	Within seven (7) working days upon receipt of purchase order
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Date of Delivery :		Payment Term:	15-30 calendar days upon receipt of complete delivery and documents
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Stock No.	Unit	Qty	Description	Unit Cost	Amount
	set	7	Supply, Delivery and Installation of Fabric Blinds  Fabric Blinds  Submitted Technical Specification and Price Quotation shall form part of the Purchase Order  ** nothing follows*	3,248.64	22,740.48

Total Amount in Words: Twenty Two Thousand Seven Hundred Forty Pesos and 48/100 Only 22,740.48

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

**SIGNATURE REDACTED**

AMV YEKE

OIC, General Services Division  
(Authorized Official)

Conforme: **SIGNATURE REDACTED**  
(Signature over printed name of Supplier)  
03-31-2021  
Date

Funds Available	₱ 22,740.48	OBR No:	02-10101-2021-03-02292
	<b>SIGNATURE REDACTED</b> JULIETA L. VILADELREY Chief Accountant g	Amount:	₱ 22,740.48