

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier	AUTOPHIL MARKETING CORP.	P.O. No.	03-117-21
Address	1745 Dimasalang St., Sta. Cruz, Manila	Date	March 29, 2021
TIN:		Mode of Procurement:	Negotiated Procurement-Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term:	Within three (3) working days from receipt of vehicle
Date of Delivery:		Payment Term:	15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Periodic Preventive Maintenance, Repair of Under Chassis and Maintenance of Air Conditioning Unit of Motor Vehicle		
	liter	7	Engine Oil, Fully Synthetic	700.00	4,900.00
	pc	1	Oil Filter	650.00	650.00
	gal	1	Flushing Oil	800.00	800.00
	pc	1	Fuel Filter	750.00	750.00
	pc	1	Air Filter	980.00	980.00
	pc	2	Rack End	1,560.00	3,120.00
	pc	2	Tie Rod	980.00	1,960.00
	set	1	Brake Shoe	2,600.00	2,600.00
	pc	1	Cabin Filter	2,210.00	2,210.00
	pc	1	Receiver Drier	2,210.00	2,210.00
	lot	1	Pull down evaporator (Front and Rear) for cleaning, Full Charge Freon R-134A with Oil & Vacuum	9,750.00	9,750.00
	lot	1	Alignment	450.00	450.00
	lot	1	Camber Front L-R	600.00	600.00
	lot	1	Caster Adjustment	150.00	150.00
	lot	1	Labor (Tune-up, Change Oil)	2,150.00	2,150.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order		
			** nothing follows*		
			Toyota Hi-Ace NCB-8669		

Total Amount in Words: Thirty Three Thousand Two Hundred Eighty Pesos Only 33,280.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

SIGNATURE REDACTED

AMVY. YEKE
OIC, General Services Division
(Authorized Official)

Conforme:

SIGNATURE REDACTED

KARLINA C. YUKUNG
(Signature over printed name of Supplier)

Date

Funds Available

₱ 33,280.00

SIGNATURE REDACTED

JULIETA L. VILLADELIREY
for Chief Accountant

OBR No:

62-01101-2021-03-02223

Amount:

₱ 33,280.00