

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave., Quezon City

Supplier	CARSAN AUTO SERVICE AND TRADING CENTER	P.O. No.	63-107-21
Address	1 Sitio Ibaya, Sumulong Hi-way, Antipolo City	Date	March 17, 2021
TIN:		Mode of Procurement:	Negotiated Procurement-Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term:	Within five (5) calendar days upon receipt of vehicle
Date of Delivery :		Payment Term:	15-30 calendar days upon repair of vehicle and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Preventive Maintenance, Replacement of Belts, Repair of Transmission, Clutch and Brake Systems of Motor Vehicle		
	liters	8	Motor Oil	237.50	1,900.00
	pc	1	Fuel Filter	590.00	590.00
	pc	1	Oil Filter	375.00	375.00
	pc	1	Air Filter	685.00	685.00
	pc	1	Engine Flushing	765.00	765.00
	pc	1	Power Steering Belt	845.00	845.00
	pc	1	Alternator Belt	945.00	945.00
	pc	1	Aircon Belt	945.00	945.00
	pc	1	Aircon Filter	790.00	790.00
	unit	1	Primary Clutch Master Assy.	3,190.00	3,190.00
	unit	1	Secondary Clutch Master Assy.	2,900.00	2,900.00
	pc	1	Clutch Handle	1,250.00	1,250.00
	pc	1	Clutch Disc	6,000.00	6,000.00
	pc	1	Release Bearing	2,300.00	2,300.00
	pc	1	Pressure Plate	7,930.00	7,930.00
	pc	1	Flywheel	7,660.00	7,660.00
	set	1	Brake Pad (Front)	1,590.00	1,590.00
	set	1	Brake Shoe (Rear)	2,900.00	2,900.00
	liter	1	Brake Fluid	490.00	490.00
	pc	1	Labor	16,500.00	16,500.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order.		
			** nothing follows*		
			Foton GB2582		

Total Amount in Words: Sixty Thousand Five Hundred Fifty Pesos Only 60,550.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,
SIGNATURE REDACTED
AMY V. YEKE
OIC, General Services Division
(Authorized Official)

Conforms: Rizalina C. Madriaga
(Signature over printed name of Supplier)
3-19-2021
Date

Funds Available 1,340.00 **SIGNATURE REDACTED** **JULIETA L. VILLARDELREY**
Chief Accountant

ORR No: 02-101-107-2021-03-01872
Amount: P60,550.00