

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave. Quezon City

Supplier: AUTOPHIL MARKETING CORP.	P.O. No.: 02-076-21
Address: 1745 Dimasalang St., Sta. Cruz, Manila	Date: February 26, 2021
TIN:	Mode of Procurement: Negotiated Procurement-Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, OC	Delivery Term: Within two (2) calendar days upon receipt of vehicle
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Date of Delivery:	Payment Term: 15-30 calendar days upon receipt of complete delivery and documents
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Stock No.	Unit	Qty	Description	Unit Cost	Amount
Change Oil of Motor Vehicle					
	pc	1	Valve Cover	880.00	880.00
	pc	1	Half Moon Seal	350.00	350.00
	pc	1	Silicone Sealant	180.00	180.00
	pc	1	Oil Filter	650.00	650.00
	gallon	1	Flushing Oil	800.00	800.00
	liter	6	Engine Oil	280.00	1,680.00
	lot	1	Labor	1,050.00	1,050.00
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order					
** nothing follows *					
Mitsubishi FB L300 NS-8538					

Total Amount in Words: Five Thousand Five Hundred Ninety Pesos Only 5,590.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

SIGNATURE REDACTED

AMVY V. YEKE
OIC, General Services Division
(Authorized Official)

Conforme:

SIGNATURE REDACTED

(Handwritten Signature)
(Signature over printed name of Supplier)

2-2-2021
Date

Funds Available	OBR No: <u>02-101101-2021-12-01310</u>
SIGNATURE REDACTED	Amount: <u>₱ 5,590.00</u>
JULIETA L. VILLADELREY Chief Accountant	