

**Office of the Vice President
of the Philippines
PURCHASE ORDER**

OFFICE OF THE VICE PRESIDENT
7th Floor, Ben-Lor Building, Quezon Avenue, Quezon City

Supplier	COSASDEOFICINA TRADING	P.O. No.	01-018-21
Address	#272 Malapantao St., Barangay Barangka Itaas, Mandaluyong City	Date	01/22/21
TIN:		Mode of Procurement:	Negotiated Procurement - Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: See attached Annex "A" Delivery Term: See attached Annex "A"

Date of Delivery: See attached Annex "A" Payment Term: 15-30 days upon receipt of complete delivery and documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Supply and Delivery of Acrylic Barrier for Workstations in OVP Main Office		
	pc	10	Acrylic Barrier • Detachable • Size: 60 x 60cm • Thickness: 6mm • With sturdy base	1,700.00	17,000.00
	pc	6	Acrylic Barrier (L-Type) • Detachable • Size: 110 x 45 x 60cm (LxWxH) • Thickness: 6mm • With 7cm window at the bottom corner	3,740.00	22,440.00
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order **nothing follows**					

Total Amount in Words: Thirty Nine Thousand Four Hundred Forty Pesos Only 39,440.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001%) of the cost of the unperformed/undelivered portion for everyday of delay shall be imposed.

Very truly yours,

SIGNATURE REDACTED

AMVY. YEKE
OIC, General Services Division
(Authorized Official)

Conforme: Lovely Corazon Pascual
(Signature over printed name of Supplier)

Date

Funds Available ₱ 39,440.00 OBR No: 02-107107-2021-01-00286
SIGNATURE REDACTED t: ₱ 39,440.00
JULIETA L. VILLADELREY
Chief Accountant