

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City


Supplier	NTT DATA PHILIPPINES, INC.	P.O. No.	11-171-20
Address	88 Corporate Center, Sedenor cor. Valero Sts., Salcedo Village, Makati City	Date	November 11, 2020
TIN:		Mode of Procurement:	Negotiated Procurement - Small Value Procurement


Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:
Place of Delivery: 7th Floor Ben-Lor Bldg., 1184 Quezon Avenue, QC Delivery Term: Pls. see attached Technical Specifications "Annex A"
Date of Delivery: Payment Term: 15 - 30 days upon receipt of complete delivery and documents


Stock No.	Unit	Qty	Description	Unit Cost	Amount
	license	30	One Year Subscription of Microsoft Office 365 Enterprise E3 License		
			Microsoft Office 365 Enterprise E3 (AAA-04073) Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows*	12,649.41	379,482.30
Total Amount In Words: Three Hundred Seventy Nine Thousand Four Hundred Eighty Two Pesos & 30/100 Only					379,482.30

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,


Pocholo S. Reyes
 (Signature over printed name of Supplier)
 Date _____


MA. CARMELITA S. WARREN
 Chief, Administrative Division
 (Authorized Official)

Funds Available	₱ 379,482.30	OBR No:	02-0101-2020-11-03340
		Amount:	₱ 379,482.30
 JULIETA L. VILLADELREY Chief Accountant			