Office of the Vice President of the Philippines

PURCHASE ORDER

OFFICE OF THE VICE PRESIDENT

7th Floor, Ben-Lor Building, Quezon Avenue, Quezon City

Supplier	PRINTRADE SOCIETY PRINTERS INC.	P.O. No.	**10-137-20**
		Date	05-Oct-20
Address	# 4 Paraluman St.Parang, Marikina City	Mode of Procurement:	Negotiated Procurement - Small Value Procurement
TIN:			

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	See attached Annex "A"	Delivery Term:	See attached Annex "A"
Date of Delivery :	See attached Annex "A"	Payment Term:	15-30 days upon reciept of complete delivery and documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Supply and Delivery for CLH Handbook and Brochure		-
	pc	60	Handbook	275.00	16,500.00
	pc	60	Brochure	60.00	3,600.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order		
			nothing follows		
Total Amount in Words: Twenty Thousand One Hundred Pesos Only					**20,100.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001%) of the cost of the unperformed/undelivered portion for everyday of delay shall be imposed.

Very truly yours,

MA. CARMELITA S. WARREN
Chief Administrative Officer
(Authorized Official)

Conforme:

Cecilia V. Padolina
(Signature over printed name of Supplier)

Date

Funds Available	OBR No: 02-10101-2020-10-02891
JULIETA L. VILLADELREY	Amount: ₱ 20,100.00
for Chief Accountant	