

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier	FLEETSERV, INC.	P.O. No.	10-135-20
Address	Room 102 3rd Avenue Residences, No. 33 3rd Avenue, Bagong Lipunan ng Crame D4, QC	Date	October 05, 2020
TIN:		Mode of Procurement:	Negotiated Procurement-Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term:	Please see attached Technical Specifications
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Date of Delivery :		Payment Term:	15-30 days upon receipt of complete documents and completion of repair
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Stock No.	Unit	Qty	Description	Unit Cost	Amount
	pc	1	Repair of Air Conditioning Unit of Motor Vehicle Cooling Coil, Front	3,816.00	3,816.00
	pc	1	Cooling Coil, Rear	3,560.00	3,560.00
	pc	1	Receiver Drier	764.00	764.00
	pc	1	Expansion Valve, Front (Original)	2,544.00	2,544.00
	pc	1	Expansion Valve, Rear (Original)	2,544.00	2,544.00
	lot	1	General cleaning of air conditioning system, pull down of parts, flushing of tubings, vacuuming, replacement of consumable parts and recharging of freon	6,360.00	6,360.00
			Submitted Technical Specifications and Price Quotation shall form part of the Purchase Order		
			** nothing follows "		
			Toyota Innova ABE-1183		

Total Amount in Words: Nineteen Thousand Five Hundred Eighty-Eight Pesos Only 19,588.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Bernadette S. Celis
Bernadette S. Celis
Account Director
FleetSERV Inc.
585-4358/0917-537-8886

Very truly yours,
MA. CARMELITA S. WARREN
MA. CARMELITA S. WARREN
Chief, Administrative Division
(Authorized Official)

Conforme: _____
(Signature over printed name of Supplier)
Oct 13, 2020
Date

Funds Available	₱ 19,588.00	OBR No:	02-101101-2020-10-02795
		Amount:	₱ 19,588.00
<p align="center"><i>Julieta V. Villadelrey</i> JULIETA V. VILLADELREY Chief Accountant</p>			