

**Office of the Vice President  
of the Philippines**

**PURCHASE ORDER  
OFFICE OF THE VICE PRESIDENT**

7th Floor, Ben-Lor Building, Quezon Avenue, Quezon City

Supplier	DISTINCTIVE BLINDS AND OFFICE SYSTEM, INC.	P.O. No.	<b>10-132-20</b>
Address	# 4 Paraluman St.Parang, Marikina City	Date	02-Oct-20
TIN:		Mode of Procurement:	Negotiated Procurement - Small Value Procurement

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7F Ben-lor Building, 1184 Quezon A	Delivery Term:	See attached Technical Specifications "Annex A"
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Date of Delivery :	Payment Term:	15-30 days upon receipt of complete delivery and documents
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Stock No.	Unit	Qty	Description	Unit Cost	Amount
			<b>Supply, Delivery and Installation of Office System/Workstation for Area and Constituency Concerns Division</b>		
			Fabric partition with glass		
	unit	4	Dimension: 1,200 x 1,200 mm (WxH)	6,224.37	24,897.49
	unit	6	Dimension: 600 x 1,200 mm (WxH)	3,667.42	22,004.51
			Fabric Partition with no glass		
	unit	1	Dimension: 1,840 x 1,200 (WxH)	9,547.24	9,547.24
	unit	1	Dimension: 740 x 1,200 mm (WxH)	4,522.94	4,522.94
	unit	6	Wood works	2,150.53	12,903.17
	unit	2	L - connector	844.85	1,689.70
	unit	2	T - connector	712.58	1,425.16
	unit	1	X - connector	580.30	580.30
	unit	7	End Trim	132.27	925.89
	unit	6	Office Chair	5,237.65	31,425.90
	unit	6	Mobile Pedestal	4,762.95	28,577.70
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order **nothing follows**		


Total Amount in Words: One Hundred Thirty Eight Thousand Five Hundred Pesos Only **138,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001%) of the cost of the unperformed/undelivered portion for everyday of delay shall be imposed.

Very truly yours,

  
**MA. CARMELITA S. WARREN**  
Chief Administrative Officer  
(Authorized Official)

Conforme:  **OCT 12 2020**  
**IRENE A. ONG/ President**  
(Signature over printed name of Supplier)



Funds Available	₱ 138,500.-	OBR No:	02-10101-2020-10-03070
		Amount:	₱ 138,500.00
	<b>JULIETA L. VILLADELREY</b> Chief Accountant		