

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier TOYOTA NORTH EDSA	P.O. No. 10-146-20
Address Mindanao Avenue Extension, Sitio Duhat, Ugong, Valenzuela City	Date October 13, 2020
TIN:	Mode of Procurement: Direct Contracting

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term: Please see attached Technical Specifications "Annex A"
---	--

Date of Delivery :	Payment Term: 15 working days upon coompletion of service and receipt of complete documents
--------------------	--

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Preventive Maintenance of Motor Vehicle		
	pc	5.3	20,000 KM Check-up	450.00	2,385.00
	pc	8	TDO CH-4 15W-40 1L	212.95	1,703.60
	pc	1	Oil Filter 1000	487.05	487.05
	pc	1	Gasket	49.55	49.55
	can	1	Brake Cleaner	370.54	370.54
	pc	1	Brake Stop Squeal	560.00	560.00
	can	1	Silicone Spray	334.82	334.82
	lot	1	Miscellaneous (rags, gloves)	401.79	401.79
	pc	1	Fuel System Drier	848.21	848.21
	pc	5	Wheel Alignment	500.00	2,375.00
	pc	2	Wheel Balancing	500.00	1,000.00
	lot	1	Vat	1,261.86	1,261.86
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order		
			** nothing follows*		
			Toyota Innova P5V027		

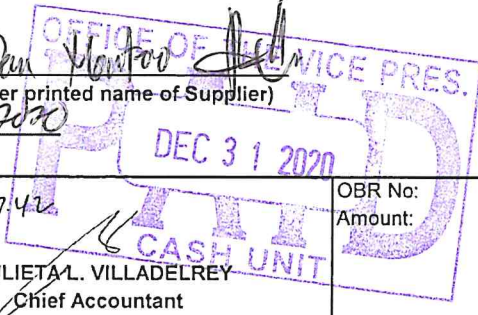
Total Amount in Words: **Eleven Thousand Seven Hundred Seventy Seven Pesos and 42/100 Only** 11,777.42

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

[Signature]
MA. CARMELITA S. WARREN
Chief, Administrative Division
(Authorized Official)

Conforme: *[Signature]*
Richard Dan Montano
(Signature over printed name of Supplier)
10/20/2020
Date



Funds Available ₱ 11,777.42	OBR No: _____ Amount: _____
<i>[Signature]</i> JULIETA L. VILLADELREY Chief Accountant	