

Office of the Vice President of the Philippines

REQUEST FOR QUOTATION

Reference No.: 2021-586

Mr. RONNIE SAN AGUSTIN OSABEL

Operations Head
Stagepro, Inc.

Dear **Mr. Osabel**:

The Office of the Vice President (OVP) will undertake a Negotiated Procurement-Emergency Cases in accordance with Section 53.2 of the Implementing Rules and Regulations of Republic Act No. 9184 for the Project, "**Rental of Standard Tent and Other Equipment for the Vaccine Express**" with an approved Budget for the Contract (ABC) of One Hundred Thousand Eight Hundred Pesos (P100,800.00).

May we request for a quotation for the said Project per attached Specifications (Annex "A") together with the following eligibility documents:

1. Valid and current Mayor's/Business Permit;
2. Compliance to the Technical Specifications (Annex "A"); and
3. Accomplished Price Quotation Form (Annex "B").

Kindly submit the quotation and eligibility documents on or before 9:00 a.m. of September 30, 2021. It may be done manually at the Property and Procurement Unit, 7th Floor, Ben-Lor Building, 1184 Quezon Avenue, Quezon City, through facsimile at telefax no. 8370-1716 local 128, or via email at bacsecretariat@ovp.gov.ph.

For inquiries, you may contact the Bids and Awards Committee (BAC) Secretariat at telephone number 8370-1716 local 128 to 129.


SOFIA C. YANTO-ABAD
BAC Chairperson

TECHNICAL SPECIFICATIONS

Bidders must state "**Comply**" in the column "Statement of Compliance" against each of the individual parameters of each "Requirement." Please do **not** just place check in the bidder's "Statement of Compliance."

Specification	Statement of Compliance
<p>Rental of the following:</p> <p>Standard Tent Two (2) sets 20ft wide x 40ft deep x 13ft high Two (2) sets Counterweights and Support</p> <p>Air Cooling System Ten (10) sets Iwata Evaporative Air Coolers Ten (10) sets Electrical Wiring with Breaker and Outlet</p> <p>Equipment Fifteen (15) sets Communication Radio</p>	
Cost shall be inclusive of service cost, installation, pull out and other operation cost	
<p>Ingress Date: September 30, 2021 Egress Date: October 3, 2021 Event will be held in Capas, Tarlac on October 2, 2021.</p> <ol style="list-style-type: none"> 1) Other specific details will be provided upon project implementation 2) Dates may be changed subject to prior notice from the end-user before the scheduled ingress. 3) Ocular inspection of the designated area is scheduled to be conducted on September 29, 2021 	

I hereby certify to comply and deliver all the above Technical Specification.

Name of Company/Bidder

Signature over Printed Name

Date

PRICE QUOTATION FORM

 Date
The General Services Division

Office of the Vice President

7th Floor, Ben-Lor Building

1184 Quezon Avenue, Quezon City

Sir/Madam:

- (1) After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

Project	Item Description	Quantity	Unit	Unit Price	Total Price
Rental of Standard Tent and Other Equipment for the Vaccine Express	Rental of Standard Tent and Other Equipment	1	lot		
	Total (inclusive of VAT)				

- (2) We undertake to deliver above goods and services per technical specifications; and
- (3) We agree to abide by this quotation/bid for a period of sixty (60) days after the date of deadline of submission specified in your RFQ.

(Amount in Words)

 The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact Number