

Office of the Vice President of the Philippines

REQUEST FOR QUOTATION

Reference No.: 2021-525
Posting Date: September 3, 2021

The Office of the Vice President (OVP), through its General Services Division, will undertake a Small Value Procurement for the ***“Provision of Set-up of Outdoor Trussed Roofing and Other Equipment for the OVP Vaccine Express”*** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Approved Budget: Nine Hundred Ninety-Five Thousand Pesos (P995,000.00)
for the Contract

Specifications : Please see attached Annex “A”

Interested suppliers are required to submit the following documents:

1. Valid and current Mayor’s/Business Permit;
2. PhilGEPS Registration Certificate;
3. Omnibus Sworn Statement (original and notarized);
4. Latest Income Tax Return;
5. Compliance to the Technical Specifications (Annex “A”); and
6. Accomplished Price Quotation Form (Annex “B”).

Use of forms other than the attached OVP prescribed Price Quotation Form and Technical Specifications is not acceptable.

Submission of quotation and eligibility documents is on or before 8:00 a.m. of September 7, 2021. It may be done manually at the Property and Procurement Unit, 7th Floor, Ben-Lor Building, 1184 Quezon Avenue, Quezon City, through facsimile at telefax no. 8370-1716 local 128, or via email at bacsecretariat@ovp.gov.ph.

The OVP reserves the right to accept or reject any price quotation, to annul the procurement process, and to reject all price quotation at any time prior to contract award, without thereby incurring any liability to affected bidder/s or any person.

For inquiries, you may contact us at telephone number 8370-1716 local 128 to 129.


SOFIA C. YANTO-ABAD
BAC Chairperson

TECHNICAL SPECIFICATIONS

Bidders must state "**Comply**" in the column "Statement of Compliance" against each of the individual parameters of each "Requirement." Please do **not** just place check in the bidder's "Statement of Compliance."

Specification	Statement of Compliance
<p>Full Event Set-up inclusive of rental of the following:</p> <p>Outdoor Trussed Roofing One (1) set 60ft wide x 120ft deep x 20 to 25ft high One (1) set complete outrigging</p> <p>Standard Tent Twelve (12) sets 10ft wide x 40ft deep x 13ft high</p> <p>Tables and Chairs Eighty-Four (84) pcs Mono Block Chairs Forty-Eight (48) Rectangular Mono Block Table</p> <p>Electrical Wiring Sixty (60) sets Electrical Wiring with Breaker and Outlet</p> <p>Power Supply System One (1) set 150KVA Power Generator Twelve (12) hours max fuel per day One (1) lot Cable Ramp</p> <p>Audio System One (1) set Outdoor Sound System</p> <p>Air Cooling System Twenty (20) sets Heavy Duty Iwata Evaporative Air Cooler (water filled)</p> <p>Equipment Ten (10) units Wireless Communication Radio One (1) unit LED Video Wall Four (4) pcs Megaphone</p>	
Cost shall be inclusive of service cost, installation, pull out and other operation cost	
<p>Ingress Date: September 7, 2021 Egress Date: September 11, 2021 Event will be held in Quezon City on September 9 and 10, 2021.</p> <ol style="list-style-type: none"> 1) Other specific details will be provided upon project implementation 2) Dates may be changed subject to prior notice from the end-user before the scheduled ingress. 3) Ocular inspection of the designated area is scheduled to be conducted on September 6, 2021 	

I hereby certify to comply and deliver all the above Technical Specification.

Name of Company/Bidder

Signature over Printed Name

Date

PRICE QUOTATION FORM

 Date
The General Services Division

Office of the Vice President

7th Floor, Ben-Lor Building

1184 Quezon Avenue, Quezon City

Sir/Madam:

- (1) After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

Project	Item Description	Quantity	Unit	Unit Price	Total Price
Provision for Setup of Outdoor Trussed Roofing and Other Equipment for the OVP Vaccine Express	Provision for Setup of Outdoor Trussed Roofing and Other Equipment	1	lot		
	Total (inclusive of VAT)				

- (2) We undertake to deliver above goods and services per technical specifications; and
- (3) We agree to abide by this quotation/bid for a period of sixty (60) days after the date of deadline of submission specified in your RFQ.

(Amount in Words)

 The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact Number