

**Office of the Vice President
of the Philippines**

REQUEST FOR QUOTATION

Reference No.: 2021-458

Mr. JANE M. DIMASUHID
Administrative Operations Manager
UBE Express, Inc.

Dear **Ms. Dimasuhid**:

The Office of the Vice President (OVP) will undertake a Negotiated Procurement-Emergency Cases in accordance with Section 53.2 of the Implementing Rules and Regulations of Republic Act No. 9184 for the Project, **“Bus Rental for OVP Vaccine Express”** with an approved Budget for the Contract (ABC) of Sixty One Thousand Eight Hundred Twenty Four Pesos (P61,824.00).

May we request for a quotation for the said Project per attached Specifications (Annex “A”) together with the following eligibility documents:

1. Valid and current Mayor’s/Business Permit;
2. Compliance to the Technical Specifications (Annex “A”); and
3. Accomplished Price Quotation Form (Annex “B”).

Kindly submit the quotation and eligibility documents on or before 3:00 p.m. of August 10, 2021. It may be done manually at the Property and Procurement Unit, 7th Floor, Ben-Lor Building, 1184 Quezon Avenue, Quezon City, through facsimile at telefax no. 8370-1716 local 128, or via email at bacsecretariat@ovp.gov.ph.

For inquiries, you may contact the Bids and Awards Committee (BAC) Secretariat at telephone number 8370-1716 local 128 to 129.


SOFIA C. YANTO-ABAD
BAC Chairperson

TECHNICAL SPECIFICATIONS

Bidders must state "**Comply**" in the column "Statement of Compliance" against each of the individual parameters of each "Requirement." Please do **not** just place check in the bidder's "Statement of Compliance."

Requirement	Statement of Compliance
Must be clean, sanitized, and air-conditioned bus <ul style="list-style-type: none"> ○ With Driver ○ Two (2) door (Inward Glider Door Type) with wheelchair ramp for fast entry and exit with door measuring 1350 (1.35m) ○ Low floor entry with Raising and Lowering Capability and non-skid flooring ○ Euro V engine with Adblue Zero carbon emission ○ Adequate luggage racks/compartments ○ Equipped automated Mobile High-Resolution Video Recording (CCTV) Automated Mobile Tracking System with Mobility Monitoring (GPS) ○ LED Board Signs in front and side ○ Manned by salaried and properly trained crew ○ Command Center for Real-Time Bus Monitoring and Communication ○ Bus Safety Features <ul style="list-style-type: none"> ➤ Fixed Tempered windows but breakable in case of emergency ➤ Equipped with Fire Extinguisher ➤ Emergency Window and Roof Hatch ○ Schedule: August 12 and 13, 2021 	
Must submit a medical certificate of the designated drivers showing negative RT-PCR Test Results, issued at least two (2) days prior to the first day of the scheduled travel dates	
Must have available service/replacement unit during emergency situation such as accidents and breakdown, or upon the procuring entity's request should the problem/issue arise	
Must have Comprehensive Insurance Coverage (CIC), Third Party Liability (TPL), Bodily Injury (BI), and Auto Passenger Insurance Coverage (APIC)	
Must be inclusive of all taxes, duties and other services (i.e. fuel, driver's meal, fuel cost and all applicable charges)	
Must ensure the privacy and security of any and all confidential, privileged, personal, and/or sensitive personal information, that the parties, their officers, employees, or agents may have access to; and shall store, use, dispose, and otherwise process the said confidential, privileged, personal, and/or sensitive personal information in accordance with Republic Act 10173 otherwise known as the "Data Privacy Act (DPA) of 2012"; its Implementing Rules and Regulations (IRR); and applicable issuances issued by the National Privacy Commission (NPC)	

I hereby certify to comply and deliver all the above Technical Specification.

Name of Company/Bidder

Signature over Printed Name

Date

J

PRICE QUOTATION FORM

Date

The General Services Division

Office of the Vice President

7th Floor, Ben-Lor Building

1184 Quezon Avenue, Quezon City

Sir/Madam:

(1) After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

Project	Item Description	Frequency	Qty	Unit Price	Total Price
Bus Rental for OVP Vaccine Express	Bus Rental				
	August 12, 2021	1 day	3 units		
	August 13, 2021	1 day	3 units		
	Overtime rate per hour				
Total (inclusive of VAT)					

(2) We undertake to deliver above service per technical specifications; and

(3) We agree to abide by this quotation/bid for a period of sixty (60) days after the date of deadline of submission specified in your RFQ.

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact Number

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