

**Office of the Vice President  
of the Philippines**

**REQUEST FOR QUOTATION**

**Reference No.:**        2021-451

**MR. JIMMY MAGTIRA**

Owner/General Manager  
Saint Homobonus Pharma Health Enterprises

Dear **Mr. Magtira:**

The Office of the Vice President (OVP) will undertake a Negotiated Procurement-Emergency Cases in accordance with Section 53.2 of the Implementing Rules and Regulations of Republic Act No. 9184 for the Project, ***“Supply and Delivery of Medicine and Vitamins for Vaccine Express in Quezon City”*** with an approved Budget for the Contract (ABC) of Two Hundred One Thousand Pesos (P201,000.00).

May we request for a quotation for the said Project per attached Specifications (Annex “A”) together with the following eligibility documents:

1. Valid and current Mayor’s/Business Permit;
2. Compliance to the Technical Specifications (Annex “A”); and
3. Accomplished Price Quotation Form (Annex “B”).

Kindly submit the quotation and eligibility documents on or before 9:00 a.m. of August 9, 2021. It may be done manually at the Property and Procurement Unit, 7<sup>th</sup> Floor, Ben-Lor Building, 1184 Quezon Avenue, Quezon City, through facsimile at telefax no. 8370-1716 local 128, or via email at bacsecretariat@ovp.gov.ph.

For inquiries, you may contact the Bids and Awards Committee (BAC) Secretariat at telephone number 8370-1716 local 128 to 129 or mobile number 0919-0660695.

  
**SOFIA C. YANFO-ABAD**  
BAC Chairperson

### TECHNICAL SPECIFICATIONS

Bidders must state **"Comply"** in the column "Statement of Compliance" against each of the individual parameters of each "Requirement." Please do **not** just place check in the bidder's "Statement of Compliance."

Specification	Quantity	Statement of Compliance
Paracetamol, 500mg Tablet	95,880 pcs	
Vitamin C + Zinc, Capsule	31,960 pcs	
Valid and current Certificate of Product Registration (CPR) issued by the Philippine Food and Drug Administration (PFDA) or valid extension; or valid and current License to Operate (LTO) as medical device importer/ wholesaler issued by PFDA. Provided that in case of expired LTO, the application for renewal was made timely as per PFDA Circular No. 2011-004. In case of expired LTO, the following may be submitted: 1. Expired LTO 2. Application for Renewal Official Receipt as proof of payment for the renewal of LTO.	N/A	
Supplier must be able to deliver on August 9, 2021	N/A	
Delivery Site: No.100, 11 <sup>th</sup> Street, Brgy. Mariana, New Manila, Quezon City	N/A	
Schedule of deliveries may change upon notice from end-user during actual implementation	N/A	

I hereby certify to comply and deliver all the above Technical Specification.

\_\_\_\_\_  
**Name of Company/Bidder**

\_\_\_\_\_  
**Signature over Printed Name**

\_\_\_\_\_  
**Date**

*J*

## PRICE QUOTATION FORM

\_\_\_\_\_  
Date

**The General Services Division**

Office of the Vice President

7<sup>th</sup> Floor, Ben-Lor Building

1184 Quezon Avenue, Quezon City

**Sir/Madam:**

- (1) After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

Project	Item Description	Quantity	Unit	Unit Price	Total Price
<b>Supply and Delivery of Medicine and Vitamins for Vaccine Express in Quezon City</b>	Paracetamol, 500mg Tablet	95,880	pc		
	Vitamin C + Zinc, Capsule	31,960	pc		
	Total (inclusive of VAT)				

- (2) We undertake to deliver above service per technical specifications; and

- (3) We agree to abide by this quotation/bid for a period of sixty (60) days after the date of deadline of submission specified in your RFQ.

(Amount in Words)

\_\_\_\_\_  
The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact Number