

**Office of the Vice President**  
**Indicative Annual Procurement Plan for FY 2022**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A. Transportation and Traveling</b>												
310100100001000	Airfare	General Services Division (GSD)	NP-53.5 Agency-to-Agency	N/A	N/A	03-Jan	03-Jan	GoP	4,000,000.00	4,000,000.00	-	Provision of airfare expense through the Government Fare Agreement, to be procured as needed
100000100001000	Vehicle Rental	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	2,000,000.00	2,000,000.00	-	Provision of vehicle rental services, to be procured as needed
<b>B. Rent</b>												
310100100001000	Lease of the OVP Main Office	GSD	NP-53.5 Agency-to-Agency	N/A	N/A	03-Jan	03-Jan	GoP	5,100,000.00	5,100,000.00	-	Lease of the Quezon City Reception House to serve as the OVP Main Office
310100100001000	Lease of the OVP Extension Office	GSD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	31-Jul	31-Jul	GoP	14,000,000.00	14,000,000.00	-	Lease of office space at Ben-Lor Building to serve as the OVP Extension Office
100000100001000	Lease of the VPSD Down Room	GSD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	03-Jan	03-Jan	GoP	74,200.00	74,200.00	-	Lease of space to serve as VPSD down room while securing VPLR and her immediate family in their residence for a period of 6 months for FY 2022
310100100001000	Lease of Storage Space for Welfare Goods	GSD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	03-Jan	03-Jan	GoP	504,300.00	504,300.00	-	Lease of Storage Space to serve as the storage for welfare goods. Subject to renewal upon recommendation of the General Services Division
<b>C. Supplies and Materials</b>												
100000100001000	Common-Use Supplies and Equipment Available at the Procurement Service	GSD	NP-53.5 Agency-to-Agency	N/A	N/A	03-Jan	03-Jan	GoP	2,500,000.00	2,500,000.00	-	Provision of common-use supplies and equipment through the Procurement Service , to be procured at least quarterly
100000100001000	Common-Use Supplies and Equipment Not Available at the Procurement Service	GSD	Shopping	03-Jan	N/A	06-Jan	06-Jan	GoP	1,000,000.00	1,000,000.00	-	Provision for off-the shelf common-use supplies and equipment with no available stock at the Procurement Service. Items to be procured as needed.
100000100001000	Common-Use Supplies and Equipment Not Available at the Procurement Service	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	1,500,000.00	1,500,000.00	-	Provision for non-off the shelf common-use supplies and equipment with no available stock at the Procurement Service. Items to be procured as needed.
100000100001000	Non Common-Use Office Supplies and Equipment	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	4,000,000.00	4,000,000.00	-	Provision of non common-use supplies and equipment (not listed in the Procurement Service Catalogue), to be procured as the needed
100000100001000	Supply and Delivery of Drinking Water	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	365,300.00	365,300.00	-	Provision of drinking water for OVP employees and security convoy of the Vice President
<b>D. Subscription</b>												
100000100001000	Supply and Delivery of Microsoft Office Licenses	Management Information Services Division (MISD)	NP-53.5 Agency-to-Agency	03-Jan	N/A	06-Jan	06-Jan	GoP	2,972,310.60	2,972,310.60	-	Purchase of 190 units of Microsoft Office license based on approved Information System Strategic Plan for FY 2022

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Supply and Delivery of Business Security License	MISD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	220,352.20	220,352.20	-	Purchase of 158 units of business security license based on approved Information System Strategic Plan for FY 2022
100000100001000	Supply and Delivery of Tune-Up License	MISD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	131,749.80	131,749.80	-	Purchase of 158 units of tune up license based on approved Information System Strategic Plan for FY 2022
100000100001000	Warranty Subscription for Existing PEPLink Access Points and Existing PepLink Routers	MISD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	308,527.00	308,527.00	-	Provision of annual warranty subscription for the existing PEPLink Access Point and existing PEPLink Routers based on approved Information System Strategic Plan for FY 2022
100000100001000	Security Services Subscription Renewal of Existing Next-Generation Firewall	MISD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	05-Jan	GoP	960,508.40	960,508.40	-	Provision of renewal for security services subscription of the existing next-generation firewall as part of the preventive maintenance for the period of September 25, 2021 to September 24, 2022
310100100001000	Daily News Monitoring Services	MPRD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	03-Jan	03-Jan	GoP	180,000.00	180,000.00	-	Provision for media monitoring to keep abreast on daily news for a period of six (6) months
<b>E. Professional and Consultancy Services</b>												
310100100001000	Highly Technical Consultants	Office of the Chief of Staff	NP-53.7 Highly Technical Consultants	N/A	N/A	03-Jan	03-Jan	GoP	10,395,318.00	10,395,318.00	-	Engagement of various highly technical consultants in line with the approved programs, projects and activities of the Office for six (6) months
<b>F. Repairs and Maintenance of Property, Plant and Equipment</b>												
310100100001000	Repairs and Maintenance of Motor Vehicles Without Warranty Coverage	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	700,000.00	700,000.00	-	Provision for repairs and maintenance (corrective and preventive) of motor vehicles without warranty coverage, to be procured as the needed
310100100001000	Repairs and Maintenance of Motor Vehicles With Warranty Coverage	GSD	Direct Contracting	N/A	N/A	03-Jan	03-Jan	GoP	500,000.00	500,000.00	-	Provision for repairs and maintenance of motor vehicles with warranty coverage, to be procured as the need arises
310100100001000	Unscheduled Corrective Repairs of Motor Vehicles	GSD	NP-53.2 - Emergency Cases	N/A	N/A	03-Jan	03-Jan	GoP	300,000.00	300,000.00	-	Provision for unscheduled repairs of motor vehicles, to be procured as the need arises
310100100001000	General Pest Control Services	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	87,000.00	87,000.00	-	Provision of monthly pest control services for the Main Office
310100100001000	Disinfection Services of OVP Offices	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	435,000.00	435,000.00	-	Provision of monthly disinfection services for the OVP Main and Extension Office
310100100001000	Quarterly Comprehensive Maintenance Service for Air Conditioning System	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	217,800.00	217,800.00	-	Provision of quarterly comprehensive maintenance service for air conditioning systems of the Main Office
310100100001000	Laundry of Curtains	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	150,000.00	150,000.00	-	Provision of laundry services for curtains used at the Main Office

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
310100100001000	Collection, Transportation and Treatment of Hazardous Waste Services	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	23,500.00	23,500.00	-	Collection, Transportation and Treatment Services for disposal of OVP's Hazardous Waste
310100100001000	Disinfection Services of OVP Motor Vehicles	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	205,000.00	205,000.00	-	Provision of disinfection service for OVP Motor Vehicles for FY 2022
310100100001000	Fire Extinguisher Servicing and Refilling	GSD	NP-53.9 - Small Value Procurement	03-Jan	N/A	06-Jan	06-Jan	GoP	20,000.00	20,000.00	-	Provision of refilling services of the existing fire extinguishers

Prepared by BAC SECRETARIAT

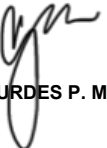
Approved

Disapproved

Recommending Approval:

  
**KELVIN GEROME L. TENIDO**  
 Member

  
**NANCY AURORA Q. FAJARDO**  
 Member

  
**CAROLINE LOURDES P. MANGALILI**  
 Member

  
**PAOLO RAYNOR E. SALVOSA**  
 Vice Chairperson

  
**SOPIA C. YANTO ABAD**  
 Chairperson

  
**PHILIP FRANCISCO U. DY**  
 Chief of Staff

Date Prepared:  
 September 20, 2021