

Office of the Vice President of the Philippines

INVITATION TO BID (ITB) INVITATION TO BID FOR THE DISPOSAL OF SCRAP/WASTE MATERIALS ON AN “AS-IS WHERE-IS” BASIS

1. The Office of the Vice President (OVP) Bids and Awards Committee (BAC) on Disposal hereby invites interested parties to participate in the public auction of various scrap/waste materials, as indicated below:

Item Description and Location	Unit	Floor Price
Various Scrap/Waste Material (Tires) located at Ben-Lor Building, 1184 Quezon Avenue, Quezon City and OVP Main Office, No. 100, 10th St, Brgy. Mariana, New Manila, Quezon City	1 lot ¹	P10,080.00

2. A complete set of bid documents may be acquired by interested bidders beginning January 3, 2021. Deadline for submission of sealed proposal, in **triplicate copies**, is **on or before January 12, 2022, Wednesday at 12:00 noon** through the BAC on Disposal Secretariat, at 7th Floor, Ben-Lor Building, Quezon Avenue, Quezon City. Late bids shall not be accepted.
3. The auction will be conducted through open competitive bidding procedure using non-discretionary “pass/fail” criterion as specified in the Bidding Documents. Bid opening shall be held on **January 12, 2022, Wednesday at 1:00 p.m.**
4. The bidder shall **enclose in a sealed envelope** the following:
 - a. Fully accomplished Bid Documents;
 - b. Minimum bond equivalent to ten percent (10%) or more of the bid price in the form of cash or manager’s check issued by a reputable bank payable to “Office of the Vice President of the Philippines”;
 - c. Photocopy of bidder’s latest and valid Mayor’s/Business Permit; in case of submission of the expired permit, the Official Receipt shall be acceptable as proof that bidder has applied for the renewal of the Mayor’s/Business Permit;
 - d. Photocopy of bidder’s latest Annual Income Tax Return, stamped received by BIR or its duly accredited and authorized Institution;
 - e. Latest notarized Special Power of Attorney in case the duly authorized bidder’s representative is attending the public bidding.
5. The public auction shall be subject to the following **terms and conditions**:
 - a. The public auction shall be conducted on an “as is, where is” on a per lot basis.
 - b. Bids received lower than the floor price shall be automatically rejected at the bid

¹ 144 pieces

- opening.
- c. Bids submitted without corresponding bid bond shall be disqualified. All bonds of non-winning bidders are immediately refundable after selection of the winning highest bidder.
 - d. The bidder or his/her duly authorized representative must be present during the opening of the bids; otherwise, its envelope shall not be opened and considered as disqualified.
 - e. Date of completion and full payment shall be made not later than five (5) working days upon receipt of Notice of Award. If the full price is not paid by the winning bidder within the prescribed period, the bid bond shall be forfeited.
 - f. The winning bidder shall haul the items subject of disposal within five (5) working days from upon payment of the full price.
 - g. All expenses related to the hauling of these items shall be borne by the winning bidder.
 - h. Non-compliance of the winning bidder to the terms and conditions shall be grounds for the rejection of the bid without prejudice to a rebidding as the situation warrants.
6. The bidder is encouraged to conduct an ocular inspection of the property for sale before submitting their proposal. **Inspection of items to be disposed is scheduled on January 10, 2022 from 1:00 p.m. to 3:00 p.m.** Bidder shall notify the OVP-BAC Disposal Secretariat the desire to inspect for time scheduling a day before the scheduled inspection day.
 7. The OVP shall not, directly or indirectly, in whole or in part, entertain any third-party transactions (i.e. second buyers) for the items subject of disposal. Any claims relative to the disposal shall be directed to the winning bidder.
 8. This ITB shall be posted in the premises of OVP where the items to be disposed is located and in the OVP official website. Copies of ITB may also sent to prospective bidders.
 9. The OVP reserves the right to reject any or all bids, or any part thereof, waives any formality, requirements or defects contained therein and will accept the offer it considers most advantageous to the government.
 10. For further information, please refer to:
BAC on Disposal Secretariat (*Ms. Ma. Edelyn Rabago / Ms. Jillian Retuta*)
7th Floor Benlor Building
1184 Quezon Avenue, Quezon City
Tel: 8370-1724 local 128/121
Email Address: edelyn.rabago@ovp.gov.ph / jillian.retuta@ovp.gov.ph

SIGNATURE REDACTED
KELVIN GEROME L. TENIDO
Chairperson, BAC on Disposal