


QUARTERLY PHYSICAL REPORT OF OPERATION
As of 2017 March 31

Department/Agency: Office of the Vice-President (OVP)
 Appropriations: Current Year Appropriations
 Operating Unit: Planning and Management Division
 Organization Code (UACS): 030000000000

Particulars	UACS CODE	Physical Targets					Physical Accomplishments					Variance as of 3-31-2017	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
Operations													
MFO 1: CEREMONIAL AND TECHNICAL SUPPORT SERVICES	3010000000												
Ceremonial Functions													
Quantity													
Number of events & activities supported; international visits (incoming and outgoing); domestic visits; speeches		19,926	19,926	19,926	19,926	79,704	21,635				21,635	1,709	
Quality													
Percentage of events arranged that the Vice-President rated as good or better		90%	90%	90%	90%	90%	90%				90%	0%	
Timeliness													
Percentage of requests for secretariat support acted upon within 24 hours		90%	90%	90%	90%	90%	90%				90%	0%	
Technical Advisory Services													
Quantity													
Number of technical advisory services rendered		427	427	427	427	1,709	604				604	177	
Number of requests for assistance acted upon		50,738	50,738	50,738	50,738	202,952	51,099				51,099	361	
Quality													
Percentage of technical and support services rated as good or better		90%	90%	90%	90%	90%	90%				90%	0%	
Timeliness													
Percentage of technical services rendered within two (2) days of request receipt		90%	90%	90%	90%	90%	90%				90%	0%	
Percentage of requests for assistance acted upon within five (5) working days		90%	90%	90%	90%	90%	90%				90%	0%	

Prepared By:

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 Date: May 17, 2017

Approved By:

 SOFIA C. YANTO-ABAD
 Assistant Chief of Staff
 Date: