

QUARTERLY PHYSICAL REPORT OF OPERATION
As of 2017 December 31


Department: Office of the Vice-President (OVP)
Appropriations: Current Year Appropriations
Organization Code (UACS): 030000000000


Particulars	UACS CODE	Physical Targets					Physical Accomplishments					Variance as of December 31, 2017	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
Operations													
MFO: CEREMONIAL AND TECHNICAL SUPPORT SERVICES	3010000000												
Ceremonial Functions													
Quantity													
Number of events & activities supported; international visits (incoming and outgoing); domestic visits; speeches		19,926	19,926	19,926	19,926	79,704	21,835	20,200	21,030	22,000	84,865	2,074	
Quality													
Percentage of events arranged that the Vice-President rated as good or better		90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	0%	
Timeliness													
Percentage of requests for secretariat support acted upon within 24 hours		90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	0%	
Technical Advisory Services													
Quantity													
Number of technical advisory services rendered		427	427	427	428	1,709	604	572	627	635	2,438	207	
Number of requests for assistance acted upon		50,738	50,738	50,738	50,738	202,952	51,099	54,498	61,959	65,611	233,167	14,873	
Quality													
Percentage of technical and support services rated as good or better		90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	0%	
Timeliness													
Percentage of technical services rendered within two (2) days of request receipt		90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	0%	
Percentage of requests for assistance acted upon within five (5) working days		90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	0%	

Prepared By:

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Date: JAN 7 6 2018

Date: 24 Jan. 2018